



# Conestoga Valley Education Foundation

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Audrey McClune  
Executive Director

**TO: All Grant Applicants**  
**FROM: The Foundation Grants Committee**  
**RE: Grant Submission**

The Conestoga Valley Education Foundation is committed to promoting the growth and success of CV youth with grant projects that enhance the educational opportunities for our students. Although our main focus for awarding grants will continue to be creative and innovative projects, please note that we have expanded our goals in considering grants. The Foundation looks forward to assisting you in making your exciting ideas a reality for CV students.

Your application has a much better chance for funding if it addresses the mission and goals of the Foundation (attached). For example, applications whose funding will impact larger numbers of students receive higher priority. Projects that request either replacement equipment and supplies or additional equipment to that currently being used in the classroom are less likely to be funded by the Foundation. These types of requests are better addressed through existing school district processes and funding sources.

Most applicants will use the regular grant application. However, applicants whose requests involve a focus on technology should utilize the Act 4 grant application. Money to fund Act 4 (EITC) grants comes from businesses and industries, which then receive state tax credits for their contributions. CVEF is proud to be among those educational institutions that have been approved by the PA Department of Community and Economic Development to receive such contributions. We are then able to fund technology initiatives that enhance the curriculum and challenge our students.

Copies of the grant applications can be obtained at a link on the CVEF website. Applicants are encouraged to submit their grant requests with the online digital templates or scan and email a copy of the request with any related attachments. Questions can be addressed to Audrey McClune, Executive Director at 717-808-8436 or emailed to [audrey\\_mclune@conestogavalley.org](mailto:audrey_mclune@conestogavalley.org). Thanks again for your ongoing support and service!

**Application Deadline:** *Open submission of applications for review in October and April.*

**A Gift Worth Giving**

[conestogavalleyef.org](http://conestogavalleyef.org)

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## MISSION STATEMENT

To promote the growth and success of Conestoga Valley youth by providing resources to enrich their current learning opportunities, values, well-being and cultural experiences with the support of teachers, staff and community members.

Guided by our goals, we will:

- 1) Prioritize funding creative and innovative programs
- 2) Assist with impactful programs not funded by specific sources of revenue
- 3) Support ongoing signature programs adopted by the board and reviewed on an annual basis

Grants will be given higher priority if they:

- Embody a creative and innovative initiative
- Benefit a higher number of students
- Involve multiple grade levels or buildings
- Encourage teacher collaboration
- Enhance everyday learning without replacing current curriculum

Generally, CVEF grants will not cover:

- Food costs
- Lodging and transportation
- Coverage for a single or small number of students
- Payment for substitute coverage
- Field trips
- Gifts, rewards or student incentives
- Replacement or addition of current equipment/supplies

REMINDERS:

- DO include any shipping or assembly costs
- DO NOT include sales tax (CVEF grants are exempt)

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